



Security/Facilities Position
Full-time (35 hours/week)

Schedule:

School-Year Session:

Monday – Thursday, 3:15 - 9:15pm, Friday, 2:15 - 8:15pm

Summer Session:

Monday – Thursday, 3:15 - 9:15pm, Friday, 11:00am-5pm to reflect summer building hours.

In-Between Session: Adjusted based on 9:00am-5pm building schedule.

Occasional weekends based on the event schedule; days/times of work are based on the schools program and operational needs and are subject to adjustment.

Compensation: Starting rate of \$18/hour, depending on experience. A range of benefits, including health coverage, are available. Additionally, this position is eligible for the 20% staff discount on lessons and classes at Hochstein

Duties to include but not limited to:

- Serve as security desk monitor for the school's entrances/exits
- Greet Hochstein faculty, staff, students/parents, visitors and renters; assist with directions, set up, take down, and equipment/supply needs
- Responsible for closing and securing the building at the conclusion of the day, making sure everyone has exited the building, locking doors and then engaging the alarm system
- Facilities duties as assigned or when needed (bathrooms, hallways, floors, classrooms/studios, etc. including re-supply as needed)
- Garbage and recycling bins to curb
- Setup and take down for meetings, performances and other events
- Snow removal (shoveling) of handicap ramp/side walk entry ways and grounds cleanup

Qualifications:

- Willingness to handle any security/facilities/custodial and other duties as requested
- Helpful attitude; trustworthy, responsible, reliable character
- Attention to detail in handling all duties
- Ability to lift up to 50 pounds, climb stairs, and sit for extended periods
- Excellent oral communication skills
- Outgoing and enthusiastic personality
- Multi-task with personnel and telephone
- Background check required

Additional Qualifications:

- Self-starter, problem solver, ability to see what needs to be done and take care of it
- Flexibility in scheduling

Position available mid-to-late June 2026. Start date Flexible. To apply, send a cover letter and resume to:

The Hochstein School
Attention: David Zaccaria, Director of Operations
50 N. Plymouth Ave.
Rochester, NY 14614
david.zaccaria@hochstein.org

[The Hochstein School](#) is a vibrant organization in Rochester, NY, offering instruction in music, dance, and therapeutic arts. Hochstein annually serves more than 3,900 students from a 12-county region surrounding Rochester. The School is active throughout the community and provides tuition assistance to more than 50% of its students. The acclaimed Hochstein Performance Hall, located within the school's historic downtown building, hosts frequent concerts and events.

The Hochstein School is an Equal Opportunity Employer. It is our policy to afford equal opportunities to all persons employed by or seeking employment with the School. The School prohibits unlawful discrimination or harassment on the basis of an employee's or applicant's race, color, religion, creed, sex, sexual orientation, gender identity and expression, national origin, citizenship, age, disability, marital status, military or veteran status, arrest or conviction record, status as a victim of domestic violence, predisposing genetic characteristics, familial status, the employee's or the employee's dependent's reproductive health decision-making, and any other status protected by federal, state, or local laws.

Please visit these links for information regarding employee rights under the [Family Medical Leave Act](#) and [Employee Polygraph Protection Act](#).