



50 North Plymouth Avenue, Rochester, New York 14614 (585) 454-4596

CALENDAR FOR SCHOOL YEAR 2023-2024

First day of classes - Wednesday, September 6, 2023

FIRST QUARTER

SECOND QUARTER

WEEK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
MON	Sept. 11	Sept. 18	Sept. 25	Oct. 2	Oct. 9	Oct. 16	Oct. 23	Oct. 30	Nov. 6	Nov. 13	Nov. 20	Nov. 27	Dec. 4	Dec. 11	Dec. 18	Jan. 8	Jan. 22	Jan. 29
TUES	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct. 10	Oct. 17	Oct. 24	Oct. 31	Nov. 7	Nov. 14	Nov. 28	Dec. 5	Dec. 12	Dec. 19	Jan. 2	Jan. 9	Jan. 16	Jan. 23
WED	Sept. 6	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov. 8	Nov. 15	Nov. 29	Dec. 6	Dec. 13	Jan. 3	Jan. 10	Jan. 17	Jan. 24
THUR	Sept. 7	Sept. 14	Sept. 21	Sept. 28	Oct. 5	Oct. 12	Oct. 19	Oct. 26	Nov. 2	Nov. 9	Nov. 16	Nov. 30	Dec. 7	Dec. 14	Jan. 4	Jan. 11	Jan. 18	Jan. 25
FRI	Sept. 8	Sept. 15	Sept. 22	Sept. 29	Oct. 6	Oct. 13	Oct. 20	Oct. 27	Nov. 3	Nov. 10	Nov. 17	Dec. 1	Dec. 8	Dec. 15	Jan. 5	Jan. 12	Jan. 19	Jan. 26
SAT	Sept. 9	Sept. 16	Sept. 23	Sept. 30	Oct. 7	Oct. 14	Oct. 21	Oct. 28	Nov. 4	Nov. 11	Nov. 18	Dec. 2	Dec. 9	Dec. 16	Jan. 6	Jan. 13	Jan. 20	Jan. 27

THIRD QUARTER

FOURTH QUARTER

WEEK	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36
MON	Feb. 5	Feb. 12	Feb. 19	Feb. 26	Mar. 4	Mar. 11	Mar. 18	Mar. 25	Apr. 8	Apr. 15	Apr. 22	Apr. 29	May 6	May 13	May 20	June 3	June 10	June 17
TUES	Jan. 30	Feb. 6	Feb. 13	Feb. 27	Mar. 5	Mar. 12	Mar. 19	Mar. 26	Apr. 9	Apr. 16	Apr. 23	Apr. 30	May 7	May 14	May 21	May 28	June 4	June 11
WED	Jan. 31	Feb. 7	Feb. 14	Feb. 28	Mar. 6	Mar. 13	Mar. 20	Mar. 27	Apr. 10	Apr. 17	Apr. 24	May 1	May 8	May 15	May 22	May 29	June 5	June 12
THUR	Feb. 1	Feb. 8	Feb. 15	Feb. 29	Mar. 7	Mar. 14	Mar. 21	Mar. 28	Apr. 11	Apr. 18	Apr. 25	May 2	May 9	May 16	May 23	May 30	June 6	June 13
FRI	Feb. 2	Feb. 9	Feb. 16	Mar. 1	Mar. 8	Mar. 15	Mar. 22	Mar. 29	Apr. 12	Apr. 19	Apr. 26	May 3	May 10	May 17	May 24	May 31	June 7	June 14
SAT	Feb. 3	Feb. 10	Feb. 17	Mar. 2	Mar. 9	Mar. 16	Mar. 23	Mar. 30	Apr. 13	Apr. 20	Apr. 27	May 4	May 11	May 18	May 25	June 1	June 8	June 15

Last Day of Classes - Monday, June 17, 2024

SCHOOL VACATIONS

There are no regularly scheduled lessons or classes on the following dates:

Thanksgiving Recess:	Tuesday, Nov. 21, 2023 through Saturday, November 25, 2023
Holiday Recess:	Wednesday, Dec. 20, 2023 through Monday, January 1, 2024
Martin Luther King Day:	Monday, Jan. 15, 2024 - No lessons or classes
Winter Recess:	Tuesday, Feb. 20, 2024 through Saturday, February 24, 2024
Spring Recess:	Monday, April 1, 2024 through Saturday, April 6, 2024
Memorial Day:	Monday, May 27, 2024 - No lessons or classes

During the school vacations, the school is open on the following days from 9:00 am to 9:00 pm for rescheduled lessons:

Tues, 11/21/23; Wed, 12/20/23; Tues, 2/20/24; Wed, 2/21/24; Tues, 4/2/24; Wed 4/3/24; Tues, 6/18/24; Thurs, 6/20/24

Aside from the exceptions listed above, the school is generally open between 9:00 am and 5:00 pm during school vacations.

WITHDRAWAL POLICIES

The Main Office must be notified if you wish to discontinue any activity at Hochstein (585-454-4596 or frontoffice@hochstein.org)

Note: Neither notifying your instructor without notifying the office, nor non-attendance of an activity without notification, is considered official notification of withdrawal. In these cases, tuition charges will continue to accrue per the schedule below until the Office is contacted.

INDIVIDUAL LESSONS	CHARGES ASSESSED
At least two working days prior to the student's first lesson or the first lesson of any quarter	No charges for the quarter
After two working days prior to the first lesson of any quarter	Student is billed for one lesson
After two working days prior to the second lesson of any quarter	Student is billed for two lessons
After two working days prior to the third lesson of any quarter	Student is billed for three lessons
After the date of the third lesson of any quarter has occurred	Student is billed for the entire quarter's tuition
CLASSES, ENSEMBLES, & WORKSHOPS	CHARGES ASSESSED
At least two working days prior to the student's first class of any quarter	No tuition charges
After two working days prior to the first class of any quarter	Student is billed for three classes
After the date of the third class of any quarter has occurred	Student is billed for the entire quarter's tuition

Students who need to withdraw for **verified** medical reasons will only be charged for lessons **through the point of withdrawal**.

Attendance Expectations

Regular attendance at your weekly lesson, session, or class is a key factor in encouraging consistent growth in learning and development of skill on your instrument, with Expressive Arts goals, or with your dance. Students have a reserved weekly lesson, session, and class time that is consistent from week-to-week during the 36-week school-year, and regular attendance is expected. If a student is consistently absent, Hochstein reserves the right to drop the student for non-attendance. **NOTE: Students 10 and under should be accompanied by an adult into the building and remain in the building while a student has activities.**

Lesson/EA Session Absences

- Instructor Absences— If an instructor cancels a lesson for any reason (performance, family conflict, sickness, etc.), a makeup lesson/session will be scheduled whenever possible; if a makeup is not offered, a credit will be applied to the student account.
- Student Absences – If a student/parent cancels a lesson/session, no credits are issued; Hochstein needs to pay the instructor whether you attend or not. If possible, the instructor may opt to make up a lesson/session (especially in the case of sickness), but is not required to do so. Many instructors have busy teaching and performing schedules and as such cannot add extra time for makeup lessons that the student misses. **NOTE:** If a student has cancelled because of mild illness but is able to do a remote lesson from home, the instructor has the option to offer that possibility.
- Special Lesson Cancellations (SLC) – These cancellations are the only instances in which a student can receive a credit for a lesson that the student cancels. These cancellations require a 2-business-day notice and there is a maximum of 2 absences/credits per year:
 - Observation of a religious holiday on a day that Hochstein is open
 - School music activity that conflicts with your Hochstein lesson time
 - College entrance exams (auditions, SATs, etc.)**NOTE:** Instructors can choose to reschedule rather than have us issue SLC. Instructors can also make up the absence at a later date; in these cases, Hochstein would rebill for the activity.

School Closures Due to Inclement Weather

In the rare case of official closures, students/families will be notified by email, local media outlets will be contacted, and information will be listed on Hochstein's website (<https://hochstein.org/About/Weather-Alerts>). No credits or makeups will be offered for classes; instructors will schedule makeups for individual lessons/sessions and credits will be issued only if the faculty member is unable to arrange for a makeup lesson. Instructors also have the option of holding the lessons or classes virtually rather than cancelling activities.

Suspension of Enrollment by Hochstein

A student's enrollment can be cancelled for the following reasons: 1) Erratic attendance or habitual absences of more than 3 weeks in a row without permission of instructor or Assistant Director/Dean's Office; 2) Continuous discipline problems; 3) Continual lack of practice, consistently poor attitude, and resultant lack of progress; or 4) Non-payment of any scheduled payment unless a special arrangement has been made with the Assistant Director/Dean or Business Office.

Payment Policies

- Customers are billed for all payments per the schedule shown on the "Payment Plan" section of your registration invoice (minus any approved credits) unless you notify us of withdrawal in a timely manner per Withdrawal Policies above.
- As Hochstein provides account information/payment capability online and sends out e-mail invoices, we will not send out paper billing statements unless a customer specifically requests for us to do so. E-mail payment reminders will be sent 1-2 weeks before scheduled quarterly or semi-quarterly payment dates.
- Past-due accounts will be charged a \$15 late fee for each payment date missed and students who are dropped for non-payment will be assessed a \$15 drop-for-non-payment fee.

PHOTOGRAPHY CONSENT

Periodically, professional photographers visit lessons and classes to update our photo library for marketing purposes. If you or your child object to being included in these photo shoots, please advise us prior to the beginning of lessons or classes. Otherwise, the Hochstein School reserves the right to publish photos representative of our programs.